

**Board of Education Special Regular Meeting
April 16, 2013
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Brian Swope, President
Scott Bunting, Vice President
Anne Hoffer
Lee Eppley
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST

- **Mid East Career and Technology Centers**
Jeff Jones, Director of Business Affairs
Nicole Baker, Student – Natural Resource Conversation Program
Catherine Bates, Student – Administrative Office Professional Program
- **Tony Sines - Principal, Zane Grey Elementary**

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting on March 19, 2013.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. March Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for March:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation – Classified

Accept the resignation of William L. Higgins, Custodian for National Road Elementary, effective July 1, 2013. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Transfer - Classified

Approve the transfer of Patty Osborne, Food Services at Zane Grey Elementary (Cafeteria II - 3 hours per day) to Zanesville Middle School (Cafeteria II – 7 hours per day), effective April 8, 2013. Salary to be paid by food services.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Administrative Contract Renewals

Approve the following administrative contract renewals beginning with the 2013-2014 school year:

Chuck Archer	Kacey Cottrill	Don Green	Sue Loader
Jim McKee	Jeff Moore	Pat SeEVERS	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

4. Continuing Contracts

Approval be given for the following teachers to receive continuing contracts starting with the 2013-2014 school year. All have the necessary certification requirements and have the recommendation of their principal. Name and salary are listed in the regular contract listing

**Stacie Deavers
Tricia Lytton**

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

5. Annual Contracts and Salary Notifications

Approve the (attached) annual contracts and salary notices for the 2013-2014 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

6. Special Education Stipend

Approve the following teachers to receive the \$300.00 special education stipend, for the 2013-2014 school year.

**Lorna Ferguson
Martha Mitchell**

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

7. 2013 Graduation List

Approve the attached listing of Zanesville High School graduates for the 2012-2013 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

8. Class Trip

Approve the 5th grade classes from John McIntire Elementary School to take an overnight trip to the Wilds on the following dates:

- May 20, 2013 (41 students)
- May 21, 2013 (39 students)
- May 22, 2013 (15 students)

Funding of the trip has been provided by the students and fundraisers held at John McIntire.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

9. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name		Total Days
Bollinger, Carol	3/26 (½), 3/27, 3/28, 3/29	3 (½) days
Cornett, Marilyn	3/8	1 day
Cooper, Jodi	3/14 (¼), 3/15	1¼ days
Gues, Shannon	2/19, 3/1, 3/6 (½), 3/19, 3/27 (½)	4 days
Moore, Janice	3/11, 3/15, 3/27	3 days
Salsbury, Jennifer	3/5, 3/12 (½), 3/15 & 3/28	3½ days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

10. Attendance at Meetings/Events

Approval be granted for the following individuals to attend professional meetings:

Name	Absence Reason	Days	Date
Archer, Charles	Miscellaneous Conf. - Special Ed.	1 Day	3/8/2013
Aronhalt, David	Athletics	2 Days	3/21/2013
Atkins, Floreece	OAASFEP T-I Spring Conference	2 Days	3/21/2013
Bainter, Jodi	Math	2 Days	3/4/2013
Baldwin, Eric	Prof Development	1 Day	3/21/2013
Baldwin, Eric	Prof Development	1 Day	3/28/2013
Baldwin, Kimberly	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Baldwin, Kristie	Miscellaneous Conf. - Regular Ed	1 Day	3/13/2013
Ball, Deborah	Reading Recover Meeting	1/2 Day	3/4/2013
Ball, Deborah	Reading Recover Meeting	1/2 Day	3/14/2013
Biddle, Wendy	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Brock, Karen	Cluster Training - Regular Education	1 Day	3/11/2013
Brock, Karen	Entry Year	1 Day	3/20/2013
Buchanan, Libby	RttT-New Tech	1 Day	3/18/2013
Buchanan, Libby	RttT-New Tech	1 Day	3/21/2013
Caw, Caitlynn	Cluster Training - Regular Education	1 Day	3/11/2013
Childs, Colby	Power School Training	1 Day	3/28/2013
Cosgrave, Jocelyn	New Tech	5 Days	3/4/2013
Cosgrave, Jocelyn	Power School Training	1 Day	3/28/2013
Cosgrave, Jocelyn	RttT-New Tech	1 Day	3/22/2013
Cox, Patricia	Entry Year	1 Day	3/20/2013
Cultice, Trudy	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Decker, Krista	Early Learning - Preschool	1 Day	3/4/2013
Denton, Molly	CORE	1/2 Day	3/12/2013
Denton, Ron	New Tech	5 Days	3/4/2013
Dodge, Stephen	Cluster Training - Regular Education	1 Day	3/11/2013
Dollings, Aubrey	Power School Training	1 Day	3/28/2013
Fisher, Jacob	New Tech	2 Days	3/13/2013
Foreman, Steven	New Tech	3 Days	3/5/2013
Gardner, Jere	Miscellaneous Conf. - Special Ed.	1 Day	3/20/2013
Grandstaff, Chad	Athletics	1 Day	3/28/2013
Green, Abigail	Miscellaneous Conf. - Regular Ed	1/2 Day	3/7/2013

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Name	Absence Reason	Days	Date
Guinsler, Beverly	Miscellaneous Conf. - Regular Ed	1 Day	3/15/2013
Guinsler, Beverly	Miscellaneous Conf. - Regular Ed	1/2 Day	3/14/2013
Haynes, Catherine	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Heagen, James	RttT-New Tech	1 Day	3/18/2013
Heins, Katherin	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Heins, Katherin	OAASFEP T-I Spring Conference	1 Day	3/21/2013
Heins, Katherin	OAASFEP T-I Spring Conference	1 Day	3/22/2013
Heins, Katherin	Reading Recover Meeting	1/2 Day	3/14/2013
Hickman, Lori	Miscellaneous Conf. - Regular Ed	1 Day	3/13/2013
Hudson, Lori	RttT-New Tech	1 Day	3/25/2013
Hutchinson, Marsha	Miscellaneous Conf. - Regular Ed	2 Days	3/4/2013
Jackson, Amy	RttT-New Tech	1 Day	3/25/2013
Jackson, Chad	Athletics	1 Day	3/19/2013
Jackson, Chad	Athletics	1 Day	3/28/2013
Karling, Bryan	Miscellaneous Conf. - Regular Ed	3 Days	3/18/2013
Keck, Danelle	Miscellaneous Conf. - Regular Ed	1 Day	3/4/2013
Knox, Shirley	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Krause, Heather	Miscellaneous Conf. - Regular Ed	1 Day	3/12/2013
Lacy-Farmer, Kimberly	Miscellaneous Conf. - Regular Ed	1/2 Day	3/12/2013
Lawless, Jeffrey	Athletics	1 Day	3/1/2013
Lawless, Jeffrey	RttT – Regular Education	1 Day	3/22/2013
Lawson, Patrick	Athletics	1 Day	3/1/2013
Loader, Susan	Miscellaneous Conf. - Regular Ed	2 Days	3/25/2013
Lyon, Linda	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Lyon, Linda	Reading Recover Meeting	1/2 Day	3/14/2013
Martin, Cheryl	Miscellaneous Conf. - Regular Ed	1 Day	3/15/2013
Martin, Cheryl	Miscellaneous Conf. - Regular Ed	1/2 Day	3/14/2013
McCoy, Kelly	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
McCoy, Kelly	Miscellaneous Conf. - Regular Ed	1 Day	3/14/2013
McCoy, Kelly	Miscellaneous Conf. - Special Ed.	1 Day	3/15/2013
McGee, Hillary	Cluster Training - Regular Education	1 Day	3/11/2013
McLoughlin, Tisha	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
McLoughlin, Tisha	Miscellaneous Conf. - Regular Ed	1 Day	3/12/2013
McNutt, Lynn	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Name	Absence Reason	Days	Date
McPherson, Shelley	Reading Recover Meeting	1/2 Day	3/14/2013
Meaige, Tamara	Entry Year	1 Day	3/20/2013
Metz, Catherine	OAASFEP T-I Spring Conference	1 Day	3/21/2013
Metz, Catherine	OAASFEP T-I Spring Conference	1 Day	3/22/2013
Moore, Jeff	Athletics	1 Day	3/15/2013
Moore, Jeff	Early Learning - Preschool	1 Day	3/7/2013
Morgan, Melissa	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Near, Heather	RttT-New Tech	1 Day	3/25/2013
Nelson, Melissa	Reading Recover Meeting	1/2 Day	3/14/2013
Neptune, Tara	OAASFEP T-I Spring Conference	2 Days	3/21/2013
Neptune, Tara	Reading Recover Meeting	1/2 Day	3/14/2013
Nichols, Michelle	Miscellaneous Conf. - Regular Ed	1 Day	3/8/2013
Norris, Lisa	Miscellaneous Conf. - Regular Ed	1 Day	3/12/2013
Omen, Erin	Miscellaneous Conf. - Regular Ed	1 Day	3/12/2013
O'Neal, Letitia	CORE	1 Day	3/11/2013
Pennington, Rhonda	Power School Training	1 Day	3/28/2013
Peyton, Deanna	Early Learning - Preschool	2 Days	3/4/2013
Porter, Annette	Entry Year	1 Day	3/20/2013
Reed, Derek	Miscellaneous Conf. - Regular Ed	1 Day	3/4/2013
Riggle, Jodi	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Ripple, Brooke	RttT-New Tech	1 Day	3/18/2013
Rollison, Sarah	RttT-New Tech	1 Day	3/21/2013
Rudloff, Stephanie	RttT-New Tech	1 Day	3/21/2013
Rush, Melinda	OAASFEP T-I Spring Conference	2 Days	3/21/2013
Sampsel, Kendra	Miscellaneous Conf. - Regular Ed	1 Day	3/13/2013
Seekatz, Linda	Miscellaneous Conf. - Special Ed.	1 Day	3/8/2013
Seekatz, Nate	Athletics	2 Days	3/21/2013
Seevers, Patricia	Early Learning - Preschool	1 Day	3/7/2013
Sines, James	Miscellaneous Conf. - Regular Ed	2 Days	3/4/2013
Smith, Douglas	Athletics	1 Day	3/1/2013
Smith, Douglas	Athletics	4 Days	3/12/2013
Smith, Jason	Entry Year	1 Day	3/20/2013
Smock, Amanda	Miscellaneous Conf. - Regular Ed	1/2 Day	3/7/2013
Steil, Edith	CORE	1 Day	3/11/2013

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Name	Absence Reason	Days	Date
Stewart, William	Field Trip	1 Day	3/1/2013
Taylor, Jason	New Tech	5 Days	3/4/2013
Tompkins, Laura	Field Trip	1 Day	3/12/2013
Turner, Jo Ann	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Turner, Jo Ann	Reading Recover Meeting	1/2 Day	3/14/2013
Tysinger, Jeffrey	Athletics	1 Day	3/28/2013
Wahl, Darla	RttT-New Tech	1 Day	3/21/2013
Wahl, Jennifer	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Waite, Mindy	Entry Year	1 Day	3/20/2013
Whiteman, Sheri	OAASFEP T-I Spring Conference	2 Days	3/21/2013
Williams, Kelli	Miscellaneous Conf. - Regular Ed	1 Day	3/4/2013
Williams, Kelli	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Wilson, Ashley	Miscellaneous Conf. - Regular Ed	1 Day	3/7/2013
Winland, Catherine	Entry Year	1 Day	3/20/2013
Woerner, Natashia	Miscellaneous Conf. - Regular Ed	2 Days	3/14/2013
Young, Dawna	Miscellaneous Conf. - Regular Ed	1 Day	3/13/2013

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

11. Site Lease Agreement with TRECA Digital Academy

Be It Resolved to accept the one (1) year site lease agreement with TRECA Digital Academy for a sum of \$10,800.00 for the lease of office space at the Zanesville City Schools Administration Office located at 160 North Fourth Street, Zanesville, Ohio. This agreement will commence on July 1, 2013 and end on June 30, 2014.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

12. TRECA Personnel Service Agreement

Approve the attached Personnel Service Agreement between Zanesville City Schools and TRECA Educational Solutions. The purpose of this agreement is to establish the supply of personnel and support as outlined in the agreement, effective July 1, 2013 through June 30, 2014.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

- Steve Foreman – RttT Update

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

_____ Personnel matters

_____ to consider the appointment of employee(s) [reemployment] or public employees or officials

_____ to consider the promotion or compensation of public employee(s) or officials

_____ to consider the dismissal, discipline, or demotion of employee(s) or students

_____ to consider the investigation of charges or complaints of employee(s) or students

K. EXECUTIVE SESSION (continued)

- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart